BLOCK MANAGEMENT LTD

PROFESSIONAL PROPERTY MANAGEMENT

Site Inspection Record

Company Name: Allison Court (Swindon) Management Limited

Inspector Name: Thomas Dellow AIRPM

Inspection Date: 03 October 2022

Purpose

This site inspection record is used when undertaking regular site inspections and is solely for the purpose of recording and monitoring the common (communal) parts on behalf of the above company.

What Is Included

The below report comments on the general condition of the interior and exterior communal parts (where applicable) as they were found at the time of this inspection.

Please note: This inspection is carried out visually by the property manager or a competent person instructed by the property manager and should not be used for any other purpose than to comment and record the general state and condition of the common (communal) parts that are inspected during a routine site visit. Where further investigation, testing or remedial work is required, a competent person is instructed by the property manager.

BLOCK MANAGEMENT LTD

PROFESSIONAL PROPERTY MANAGEMENT

Internal Inspection	Acceptable	Not Acceptable	N/A	Comments	Action
Entrances (Main doors)			✓		None
Hallway (Communal Lobbies and Stairs)			✓		None
Lighting (Standard and Emergency Lighting)			✓		None
Internal Doors (Compartment Doors)			✓		None
Cupboard Doors (Electrical Cupboard Doors)			✓		None
Windows (Communal Windows)			✓		None
Signage (Communal Notices)			✓		None
Additional Comments	There are no internal communal areas or notice boards.				None

BLOCK MANAGEMENT LTD

PROFESSIONAL PROPERTY MANAGEMENT

External Inspection	Acceptable	Not Acceptable	N/A	Comments	Photos
Exterior Structure (The Building)	✓				None
Guttering (Gutters and Fascia)	✓				None
Roofing (Tiles and Cladding)	✓				None
Communal Grounds (Gardens and Common Areas)	✓			There were a few items on communal grounds which are believed to be awaiting council collection and will be reviewed on the next inspection.	Review
Bin Store (Waste Disposal Areas)	✓				None
Car Park (Vehicle Parking)	✓				None
Bike Store (Bicycle Areas)			✓		None
Additional Comments	There is no communal bike store area, residents keep bicycles at their own risk in the rear communal garden. The neighboring stone wall had fallen but was in a safe condition and posed no immediate safety concern.				None

Entrances (Main Doors)	Hallway (Communal Lobbies and Stairs)	Lighting (Standard and Emergency Lights)	Internal Doors (Compartment Doors)
N/A	N/A	N/A	N/A
Cupboard Doors (Electrical Cupboard Doors)	**Windows (Communal Windows)**	**Signage (Communal Notices)**	**Additional Photos**
N/A	N/A	N/A	N/A

Exterior Structure (The Building)	Guttering (Gutters and Fascia)	Roofing (Tiles and Cladding)	Communal Grounds (Gardens and Common Areas)
Bin Store (Waste Disposal Area)	**Car Park (Vehicle Parking)**	**Bike Store (Bicycle Areas)**	**Additional Photos**
			N/A